

# Rural Family Connections Annual General Meeting

Thursday November 29<sup>th</sup>, 2007  
Council Chambers  
8243 Victoria St., Metcalfe, Ontario

**1. Call to Order** Margaret Robinson welcomed members attending the first Annual General Meeting of Rural Family Connections. Introductions were made.

**2. Presentation of Reports**

**a. Board of Directors** Margaret Robinson read the Directors' Report. There were no questions from the floor.

**Motion made by** Margot Winter.

To accept the report from the Board of Directors as read.

**Seconded by** Leigh Potts.

**Approved.**

**b. Executive Director** Maria Crosby read the Executive Director's Report. Additions to the report were as follows.

- i. Highlights to 2006/2007. The annual Summer Fun Day that takes place in the courtyard of the town hall. There are activities, food, and games for all ages. Many people from families to caregivers are present for this very fun day to celebrate the coming of summer.
- ii. Marlene Shepherd has taken training for Infant Massage. She is now able to teach Mothers and Caregivers in the techniques of Infant Massage. This has become very popular, particularly at Lullabies on Wednesday mornings.
- iii. Focus for the next year is to find sustainable funding for the Live and Learn Resource Centre. At the moment funding is not consistent therefore large amounts of time are devoted to sourcing funding, taking time away from quality programming.
- iv. The City of Ottawa has to be audited next year. As a result of our many links with the City on various programmes, Rural Family Connections will also have to be audited. The cost of this audit will be hard to afford, but it necessary.
- v. Maria has expressed in the next year she would like the Board and herself to clarify her job description of Executive Director.

**c. Treasurer Report** Crystal Kirkpatrick read the Treasurer's Report. At this time Crystal has explained that she will not be standing for Treasurer in the upcoming election.

**Motion made by** Margot Winter.

To accept the report from the Executive Director and the Treasurer as read.

**Seconded by** Dawn-Heather Ellis

**Approved.**

**3. Appointment of Auditors**

**Motion made by** Crystal Kirkpatrick.

To appoint the firm of McKay-Duff as Auditors for Rural Family connections.

**Seconded by** Sabrina Sabourin

**Approved**

**4. Approval of the By-laws**

**Motion made by** Leigh Potts.

To approve the By-laws as documented.

**Seconded by** Dawn-Heather Ellis

**Approved**

**5. Election of Officers**

The positions of the Board and the Members willing to stand for election are as follows:

Chair - Margaret Robinson

Vice Chair - Vacant

Treasurer - Vacant

Secretary - Margot Winter

Metcalf Co-Operative Nursery School Representative – Kim Cable

Metcalf Home Day Care Representative - Leigh Potts

Live and Learn Resource Centre – Nancy Dixon

Director - Dawn-Heather Ellis

Director - Crystal Kirkpatrick

Honourary Director – Doug Thompson

Honourary Chair - Joan Bruce-Nibogie

**Motion made by** Marlene Shepherd.

To approve the election of officers as presented.

**Seconded by** Nadia Wolters

**Approved**

**Motion made by Dawn- Heather Ellis.**

To adjourn the first Annual General Meeting of Rural Family Connections

**Seconded by Margot Winter**

**Approved**

**Meeting adjourned at 8.40 pm.**